

## **CCTV monitoring**

The use of CCTV monitoring is a form of personal data processing and accordingly an integral part of the Nyenrode Business Universiteit (NBU) privacy policy. As the process and system owner, Facilities Management is responsible for complying with the privacy rules for CCTV monitoring under the ultimate responsibility of the University Board (UB).

Additional requirements for CCTV monitoring are included in the Nyenrode Security Code and Rules.

NBU records footage to protect visitors to the estate, including residents, students, and staff. With the help of CCTV cameras, the buildings and grounds of the campus, and items of property located in the buildings and grounds of the campus, are monitored.

Signs indicate where the CCTV monitoring takes place. NBU has a strict authorization policy for access to footage.

NBU applies the principle of data minimization in relation to keeping footage, i.e. for no longer than necessary. CCTV monitoring should always serve a legitimate interest. If there is an incident, an exception can be made to the standard two-week retention period.

The University Board decides in cases that are not covered by the NBU privacy policy.